



## Vendor Application 2008

PLEASE NOTE – ALL VENDORS ARE INSIDE THE FESTIVAL FENCING

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

WA State UBI# \_\_\_\_\_ Seattle B&O# \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

Type of Vendor: \_\_\_\_ Store/Food Vendor \_\_\_\_ Artist/Non-Profit

\_\_\_\_ 5X5 \_\_\_\_ 10X10 \_\_\_\_ 10X20 \_\_\_\_ 10X30

Booth Fee \$ \_\_\_\_\_ Need Electricity \_\_\_\_\_

Seattle B&O \$20 Fee: \_\_\_\_\_ Total \$ \_\_\_\_\_

Electricity is available – please contact the Vendor/Booth coordinator and he will put you in contact with the company doing power for Block Party. You will then organize your power drop directly with them.

### **VENDOR INFORMATION**

The Capitol Hill Block Party is unlike any other summer street fair. Rock and Roll and the diversity of Capitol Hill come together for a truly unique weekend. The music being played you'll actually want to listen to, stuff for sale you'd actually want to buy and delicious food you'd want to eat every day. Last year there were 15,000 who attended the Block Party and this year we're planning on even more.

### **DATES & HOURS**

The Block Party will be the last weekend of July, Friday July 25 & Saturday July 26. Doors open at 3 PM on Friday and 1 PM on Saturday. The vending areas will close at 9 PM each evening with the music & entertainment running until 11 PM. All vendors need to show up by noon on Friday and no later than 10 AM Saturday.

## **SELECTION PROCESS**

All applicants will be reviewed and notified by email whether or not they have been selected as a vendor.

## **FEES**

Booth fees range in price from \$100 to \$300 for arts & non-profit vendors and from \$100 to \$400 for stores & food vendors. We'll talk to you about your needs and find a space that works for you.

**WE CAN VARY THE SIZE OF YOUR BOOTH TO FIT YOUR BUDGET TALK TO US WE'LL WORK IT OUT**

## **BUSINESS LICENSES & HEALTH PERMITS**

We require a WA UBI # and a Seattle B & O# (a six digit number) to participate. This is required for every vendor! Non-profit vendors must provide their tax exempt #. If you do not have a Seattle B & O# you can still participate, however you will be charged \$20 extra to be included under the Block Party's events permits. If this is the case, please include this fee with your payment. Food vendors are required to have health permits and proof of insurance.

## **TENTS**

The Block Party does not provide any tents or coverage for booth space. You are required to provide your own tents and any embellishments for your space (this includes tables & chairs). Remember that late July can be very hot, so think about creating a space. Shade is good, heat stroke bad.

## **DEADLINES**

Applications need to be turned in by July 10<sup>th</sup>. Last possible day for payment is July 20<sup>th</sup>. After we have fully booked the Block Party, we will send out a vendor placement map and day of schedule to let you know the layout of the events.

## **VENDOR TERMS**

1. The CHBP (Capitol Hill Block Party) will provide each vendor an assigned space. Vendor placement is at the complete discretion of Block Party. CHBP makes no representation, nor does it guarantee any volume of "foot traffic" of festival guests in any area of the festival. CHBP cannot speculate, nor control, the popularity of one area of the Festival over another.
2. There is no guarantee previous year's participants will be accepted.
3. In the interest of fairness and consideration of all festival participants, Vendor acknowledges and agrees to only use such space contained within the confines of its booth. Vendor acknowledges and agrees that they are strictly prohibited from "canvassing" or otherwise roaming the Festival Grounds in any effort to promote its booth's purpose. CHBP will make every reasonable effort, as allowed by law to prohibit any unauthorized "canvassing." All sales MUST be confined to your booth space.
4. Vendor agrees to obey all rules and instructions as directed by the Festival Director during the Festival weekend. Any failure to strictly adhere to such instructions may result in the immediate termination of this agreement and the immediate forfeitures of all fees paid to CHBP.
5. No power generators or amplified sound is allowed. If you need power contact the Booth Coordinator to arrange.
6. Vendor agrees to keep booth space(s) free of all trash, litter, and refuse. Please place trash in designated dumpsters. Failure to do so will result in the forfeiture of all fees and deposits and may result in the future refusal of Vendor participation. Garbage will be securely bagged and protected from animals and spillage. Empty cardboard boxes shall be flattened and neatly stacked. Vendor acknowledges and agrees that storage outside of the assigned booth space(s) for any supplies, inventory, equipment or other materials is prohibited.
7. No dumping of any product, liquid, or solid, is allowed anywhere on the grounds. Please arrange to legally dispose of all liquid and solid refuse. No grease or gray water is to be poured onto the ground or down any drains. Anyone found doing this will be asked to leave the event and all fees and deposit will be forfeited.

8. CHBP reserves the right to prohibit, within the Festival Grounds, the display, advertisement, or other promotion of any business, company, or organization which may be in conflict with a current CHBP sponsor. Any questions concerning current CHBP sponsors should be directed to Vendor Coordinator prior to the event.
9. Vendor shall not display, offer for view, or sell any illegal or contraband items. The laws of the State of Washington and local ordinances of the City of Seattle and King County shall control.
10. Vendors are solely responsible for the security of all items in their booth(s) at all times. Anything that you do not want STOLEN, please take with you overnight. We do provide 24 hour security for the grounds but we guarantee nothing.
11. Vendors shall not sublet their booth space(s) to anyone without prior written consent of CHBP.
12. CHBP makes no representation or guarantees towards actual festival attendance.
13. Vendor understands that CHBP has no control over the weather, acts of nature, riot, acts of terrorism, or governmental intervention, or any other cause that may prevent and/or interrupt the Festival weekend, and participants shall hold CHBP harmless for any losses that could arise because of such an event.
14. CHBP reserves the right to restrict any activities determined by CHBP to interfere with public access and/or CHBP programming.

**HOLD HARMLESS AGREEMENT**

Indemnification Obligations:

Participant (Bands, Vendors, Non-Profits, Booth Participants) obligation: Participant shall indemnify, defend, and hold the Capitol Hill Block Party, (its' organizers, sponsors, employees and agents) harmless from any and all claims, actions, suits, proceedings, damages, cost, and expenses (including reasonable fees of attorneys and paralegal assistants) whatsoever arising out of the use and occupation of the public and private premises organized by the Capitol Hill Block Party, including but not limited to bodily injury or damage to property.

The Capitol Hill Block Party Obligations: The Capitol Hill Block Party, (its' organizers, sponsors, employees and agents) shall indemnify and hold harmless the Participants (Bands, Vendors, Non-Profits, Booth Participants) and its officers, employees and agents from any and all claims, actions, suits, proceedings, damages, costs and expenses (including reasonable fees of attorneys and paralegal assistants) claimed by any person or entity and arising out of the sole negligence of the Capitol Hill Block Party, (its' organizers, sponsors, employees and agents)

Please sign and date stating that you have read the above and understand the information presented:

\_\_\_\_\_

NAME:

DATE:

ORGANIZATION:

Please make your check out to: IES  
 Please mail to: David Coe PO Box 19436 Seattle WA 98109